



INDIAN INSTITUTE OF CHEMICAL ENGINEERS

KANPUR REGIONAL CENTRE

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Minutes of the Meeting of the Annual General Meeting Held on June 17, 2017

The annual general meeting of IChE Kanpur Regional Centre was held on June 17, 2017 as per the declared schedule in the office of the seminar hall of Science and Technology Entrepreneurship Park (STEP) HBTU, Kanpur at 2:00 p.m.. Following were present in the meeting:

1. Dr. R. K. Trivedi (Chairman)
2. Dr. S. K. Gupta (Member Ex-Officio and Council Member, Kanpur Regional Centre)
3. Dr. Vinay Kumar Sachan (Honorary Secretary)
4. Dr. Santosh Kumar (Honorary Joint Secretary)
5. Mr. Ashutosh Mishra (Honorary Treasurer)
6. Dr. Rajesh Kumar Garg (Member)
7. Mr. Vishesh Agarwal (Member)
8. Mrs. Neeta (Member)
9. Mr. Brijesh Kannaujia (invited)

Dr. R. K. Trivedi (Chairman) extended welcome to all the members present in the meeting. Meeting was adjourned for 15 minutes to have more members and then it was started again as scheduled. Following items of the agenda were taken up one by one for the discussion in the meeting:

1. Approval of the minutes of the last AGM (i.e.AGM held on July10, 2016)
2. Progress report and activities of the Kanpur Regional Centre
3. Presentation of the Financial Accounts

4. Formation of new Executive Committee for the year 2017-18

5. Few other matters with the permission of the chair

Following are the important points of the meeting:

Item No. 1: The minutes of the last general body meeting held on July 30, 2016 were read by the secretary and no correction or omission was reported by any of the member. The approval of the minutes were proposed by Dr. S. K. Gupta and seconded by Mr. Ashutosh Mishra. The minutes were approved by the Chairman with consent of the house.

Item no. 2: The honorary secretary presented the activity report of the regional centre. He informed about the seminar, workshop and lecture etc. that were organised either solely by the centre or in association with other organisations. The members expressed their satisfaction on the conducted activities though suggestions came to enhance the involvement and participation of all the three student chapters located at HBTU Kanpur, AITH, Kanpur and UIET, Kanpur.

Item no. 3: Next, the audited annual financial accounts of the regional centre were presented by the honorary treasurer. The earnings and expenditures shown in the balance sheet were closely observed by the members present. Finally, after clarifications on the few queries raised by members about the requirement of minimum saving amount to be kept with the bank, date of maturity of the fixed deposit and justification of the need of separate bank account for student chapters; the accounts were approved by the house.

Item no. 4: As mentioned in the agenda the election of the members of new Executive Committee for the year 2017-18 was taken up. As per communication from HQ this year the executive committee will have two years term. It was brought to the knowledge of the house that only single nomination was received for each of the post of Chairman, Vice Chairman, Honorary Secretary, Honorary Joint Secretary, Honorary Treasurer and Honorary Member. Thus the following were elected unanimously for the various posts of the Executive Committee.

Chairman- Dr. R. K. Trivedi (re-elected)

Vice Chairman- Dr. Rajesh Kumar Garg

Honorary Secretary- Dr. Vinay Kumar Sachan (re-elected)

Honorary Joint Secretary- Mr. Veshesh Agrawal

Honorary Treasurer- Mr. Ashutosh Mishra (re-elected)

Honorary Members-

1. Dr. Pramod Kumar
2. Dr. ArunMaithani

3. Dr. Santosh Kumar
4. Mr. Subhash Sharma
5. Mr. M. S. Rajput
6. Dr. S. K. Gupta
7. Ms. Neeta Singh

Item no. 5: After the new executive committee was formed other important matters were discussed with the permission of the chair.

- (a) Mr. BrijeshKannaujia from *SAM Softech* suggested to adopt updated technology for maintaining a dynamic website of the centre so as to enable the implement frequent updates and advanced features. However, it would incur slightly higher cost. Members expressed their desire to have a more advanced website and agreed to arrange the funds through sponsorship/advertisement for meeting out the expenses.
- (b) The secretary brought attention of the members to the missing link of website of Kanpur Regional Centre (i.e. *iichekanpur.com*) at the main website of IChE (i.e. *iiche.org.in*). Sending information to the headquarters about this issue with a request to resolve the same was considered necessary by the all.
- (c) The need of reviving the membership drive, arranging expert lectures and industrial tours for the students in the coming academic session was re-emphasised by all.

The meeting culminated after about 2 hours of discussion in amicable environment with thanks to all present.



(V. K. Sachan)
Honorary Secretary
IChE Kanpur Regional Centre